

# OFFICE OF TRAFFIC SAFETY

## Grant Concept Package

This package has been developed to guide you in the development and submission of an acceptable concept paper. This package includes:

1. Grant Concept Paper Guidelines – *“Where Do I Start?”*
2. Grant Concept Paper Instructions (OTS-45)
3. Funding Criteria (OTS-67)
4. Cover Page (OTS-136) and Grant Concept Paper Format (template available on website [www.ots.ca.gov](http://www.ots.ca.gov))
5. Sample “for local benefit” letter documenting consent and acceptance of grant project
6. Sample Grant Concept Papers
7. OTS Regional Coordinators contact information
8. Grant Concept Checklist